**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**

**ELEARNING COURSE CODING**

**TO IMPLEMENT SUMMER 2010**

When a course combines technology modes, choose the code for the technology mode that is used in predominance.

Code the first character for each course / item number:

**1*n*****Telecourse (Pre-Recorded Course)**

A course which uses videotapes, CD’s, DVD’s or other portable modalities of video / audio delivery to deliver the course content. Limited or no face-to-face time with instructor.

**2*n*****Correspondence**

A course which uses mailed information between instructor and student. Limited or no   
face-to-face time with instructor.

**3*n*****Online**

A course that uses web-based tools and where 100% of the instruction and interaction between instructor and student is done online. (Proctored exams still allow for this classification).

**4*n*****Interactive Television**

A course which uses the K-20 or network-based video conferencing tools to distribute the course materials in real (synchronous) time.

**5*n*****Tele-class** (will discontinue use)

A distance class which uses satellite, cable, streaming video over the internet, or other broadcast technology to distribute a predominant portion of course material in real (synchronous) time.

**6*n*****Other**

A course that uses other modes of delivery that do not fit within the listed categories.

**7*n*** **Optional**

A course in which the student can choose to attend class face-to-face or take the class online (both options are within one item number).

**8*n*****Hybrid**

A course that displaces some, but not all face-to-face class time with web-based tools.

**9*n*   Web Enhanced**

A face-to-face course that does not replace any face-to-face seat time, and access to web-based tools is required.

Colleges may desire to use the second character to provide more definitive coding for local use. If this is a procedure that your college would like to use, please use refinements that fit within the major, first-character categories.